|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT INFORMATION** | | | | |
| **Project Name** |  | | | |
| **Project No** |  | **Project Coordinator** |  | |
| **Project Start Date**  **This section will be filled by PDO** |  | **Project Finish Date**  **This section will be filled by PDO** |  | |
| **INFORMATION ABOUT THE PERSON WHO WILL BE INSURED** | | | | |
| **Name Surname** |  | **Identity No** |  | |
| **E-mail address** |  | **Work / Home Phone** |  | |
| **Mobile Phone** |  | **Institution / School** |  | |
| **Role in the Project\*** | Part-time Project Assistant | Project Scholar | Researcher | |
| **Faculty / Department** |  | |  | |
| **Class (Year)** |  | | | |
| **Education Status \*\*** | Associate Degree  Undergraduate  Masters with Thesis  Masters without Thesis  PhD | | | |
| **Student Number** |  | |  | |
| **Do you work at any other project (BAP/TÜBİTAK/EU etc.)?** | | | Yes  No | |
| **Do you work at Yasar University Central Student Activities Unit?** | | | Yes  No | |
| **PAYMENT INFORMATION** | | | | |
| **Payment Amount (₺)** |  | **Bank Name\*\*\*** | Yapı Kredi Bank | |
| **Bank IBAN No** |  | | | |
| **INSURANCE INFORMATION** | | | | |
| **Do you work at any other job as full-time?** | | | Yes | No |
| **Are you a government employee at the same time? (5510SK 4/c)** | | | Yes | No |
| **Requested SSI Entry Date (This section will be filled by PDO):** | | |  |  |
| **COMMITMENT / SIGNATURE** | | | | |
| *I am committed to work as a scholar / part time project assistant / researcher in the project, I declare that the information I declared above is correct, that I have assumed all possible legal responsibilities that will arise based on the statements in the audits and controls to be performed, I would like the necessary project documents to be prepared and actions to be taken based on my statements.*  *As required by the provisions stated herein this agreement, Organization/Person accepts and undertakes that, the personal data stored/processed within/outside University in all electronic/printed etc. spaces, s/he will act in accordance with the provisions of “Right to Privacy” and “Protection of Personal Data” stated in Article 20 of the Constitution and the provisions of the Law No. 6698 on Protection of Personal Data; use this system to search for information about the relevant individuals for the purpose of fulfilling necessary services defined internally within the institution and essentially for his/her own work and procedures; not use this information for any other purposes; prevent illegal processing of the information; take necessary measures to ensure the appropriate level of security for the purpose of preventing illegal access to the information and for its protection; be in charge of taking the above-mentioned measures jointly with the sub-user in cases where the information obtained is processed by a sub-user; and be subject to legal and administrative sanctions in cases where the data is used in breach of the stated rules.* | | | | |
| **Name Surname** | | **Date** |  | |
|  | | **Signature** |  | |
| *I declare that the information I declared above as the project coordinator is correct and if the students working as project scholar / part time project assistant will graduate / exmatriculate / transfer to a special student status / freeze registration/ don’t renew registration, I will notify the Project Support Office (PDO) immediately and in writing. I declare that I have undertaken all possible legal responsibilities that will arise based on my declaration in the audits to be performed.* | | | | |
| **Project Coordinator Name Surname** | | **Date** |  | |
|  | | **Signature** |  | |

\* *If the person concerned is an associate degree, undergraduate and non-thesis graduate student who will work within the scope of the project, select "Part Time Project Assistant"; if thesis graduate and doctoral student, tick "Project Scholar" and fill in "Payment Information" section. If the person concerned is not a student and do not receive any payment, check the "Researcher" option and leave the "Payment Information" section blank.*

*\*\* In case of graduation/exmatriculation/transfer to special student status/registration freeze/registration non-renewal and the expiration of scholarship requirementspart-time project assistant and project scholar payments cannot be made. The Project Coordinator is obliged to inform the Project Support Office (PDO) immediately and in writing.*

*\*\*\** *A personal* *Yapı Kredi Bank account is required as the bank information of the scholar or part-time project assistant. If there is no Yapı Kredi Bank account, Yaşar University salary account can be opened.*

**Attachments**

1 – ID Copy

2 – Part-time Project Assistant / Project Scholar Student Certificate

3 – SPAS Inquiry Printout (<https://www.turkiye.gov.tr/spas-mustahaklik-sorgulama> )

4 – Social Security Registration Document Inquiry Printout (<https://www.turkiye.gov.tr/sosyal-guvenlik-kayit-belgesi-sorgulama> )